



08-10/11/2020  
SWEECC



# 2020 CHINA INTERDYE

**2020.11 Version**

New Schedule of Events on Page 3

THE 20<sup>TH</sup> CHINA INTERNATIONAL DYE  
INDUSTRY, PIGMENTS AND TEXTILE  
CHEMICALS EXHIBITION

[www.chinainterdye.com](http://www.chinainterdye.com)

**Exhibitors' Manual**

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**Forms marked with ★ are “compulsory” and must be returned by all exhibitors.**



## Welcome Note

Dear Exhibitors,

Welcome to **China Interdye 2020!**

This is your personal copy of the Exhibitors' Manual, which has been carefully compiled to assist you in your preparation for the event. We recommend a careful study of its content to ensure that China Interdye 2020 will be a successful experience for your company. The manual will provide you with information required for the preparation of your exhibition stand. General guidelines, marketing aid and useful contacts are also included in the manual.

The "Index of Forms" lists every individual form included in the manual and shows you which forms are compulsory to return. **Please log on [www.chinainterdye.com](http://www.chinainterdye.com) to fill in the forms and submit online.** The other forms are for your attention and completion where necessary.

Please submit the order forms by the stipulated deadlines so that we can ensure that the services you require are arranged before the exhibition. Do remember to make a copy for your own reference.

We look forward to welcoming you at **China Interdye 2020!**

**The Organizing Team**

Jun. 2020



## **List of Contacts**

### **Organizer**

Shanghai Internatioanl Exhibition Service Co.,Ltd.

No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China

Tel: +86 - 21 - 6279 2828

E-mail: chinainterdye@siec-ccpit.com

Contact: Ms.Wang Weina, Ms. Chen Ying, Mr. Joey Gu, Mr. Miles Chen, Mr. Gavin Guo, Mr. Zack Zhang

### **Official Stand Contractor**

Shanghai Arts & Sales Expo Ltd.

Room506, Shanghai Moden Traffic & Commercial Plaza No 218, Heng Feng Road, Shanghai, China

Tel.:+86 - 21 - 5127 6786

Fax: +86 - 21 - 5127 6799

E-mail: CHINAINTERDYE@artsales-sh.com

Contact : Ms.Vicky Wann

### **Official Freight Forwarder**

Shanghai Expotrans Ltd.

8/F,No.555 An Yuan Road,Shanghai,200040,China

Tel: +86 - 21 - 6013 1818

Fax: +86 - 21 -6013 1881

Email: shenzhehui@xptrs.com.cn

Contact: Ms.Shen Zhehui

### **Official Travel Agent**

Dahua Exhibition & Conference Co., Ltd.

No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China

Tel:+86 – 21 – 6279 2828-3193

Email: dahua@siec-ccpit.com

Contact: Ms.Windy Yu



## Schedule of Events

Build-up Period	Date	Time
Exhibitor Nominated Contractor Move-in	Nov. 6, 2020	08:30 – 17:00
	Nov. 7, 2020	08:30 – 19:00
Stand Decoration	Nov. 6, 2020	11:30 – 17:00
	Nov. 7, 2020	08:30 – 19:00
Exhibitor Registration	Nov. 6, 2020	08:30 – 17:00
	Nov. 7, 2020	08:30 – 17:00
Exhibition Period	Date	Time
Opening Hours	Nov. 8, 2020	09:30 – 16:30
	Nov. 9, 2020	09:30 – 16:30
	Nov. 10, 2020	09:30 – 14:30
Dismantling Period	Date	Time
Electricity Cutting-off	Nov. 10, 2020	14:30
Exhibits Move-Out and Stand Dismantling	Nov. 10, 2020	14:30 – 19:00

### Notes:

- Exhibitors can enter exhibition hall 30 minutes prior to the show opening hours. On Jun. 26,2020, exhibitors can enter exhibition hall after 7:30 a.m.
- All exhibitors must have their stands constructed and decorated by 19:00 on Nov. 7, 2020. as cleaning of the exhibition hall commences from 19:00.
- Written application should be submitted to SWEECC before 15:00 by the exhibitors who require working overtime.

## Venue Information

### Traffic Route



**Hongqiao Airport /Hongqiao Railway Station**——Take Metro Line 2 to Jingan Temple——Transfer Line 7 to Yaohua Road

**Shanghai South Railway Station/Shanghai Railway Station**——Take Metro Line 1 to People’s Square——Transfer Line 8 to Yaohua Road

**Pudong Airport**——Take Metro Line 2 to Longyang Road——Transfer Line 7 to Yaohua Road

In addition, bus No.787,815,610,786 could arrive at the venue.

### Hotel Information

Hotel		Address	Distance/km
Pullman Shanghai Skyway	• 5 Stars	15 Dapu Road, Huangpu District	6
DoubleTree by Hilton Shanghai-Pudon	• 5 Stars	No.889, South YangGao Road, Pudong	7
Holiday Inn Shanghai Jin Xiu	• 3 Stars	No.399 Jin Zun Road, Pudong	5



## **General Information**

### **1. Name of Event**

*China Interdye 2020*

(The 20th China International Dye Industry, Pigments and Textile Chemicals Exhibition)

### **2. Venue**

Shanghai World Expo Exhibition & Convention Center, Hall 1 & Hall 2

North Entrance :No.850 Bocheng Rd.,Shanghai, China

South Entrance: No.1099 Guozhan Rd.,Shanghai, China

### **3. Dates & Times**

Nov.8, 2020      Sunday                      09:30–16:30

Nov.9, 2020      Monday                              09:30 – 16:30

Nov.10, 2020      Tuesday                              09:30 – 14:30

### **4. Organizers**

China Dyestuff Industry Association

China Dyeing and Printing Association

CCPIT, Shanghai Sub-council

### **5. Co-organizer**

Shanghai International Exhibition Service Co., Ltd.

### **6. Visitor Admission**

- Visitors must register at the registration counter at the entrance area of the hall.
- Admission is free for professionals, invited guests, trade and business visitors.
- The Organizer reserves the rights to refuse admission or to remove any person from the event without having to specify a reason.
- No photography or video equipment is allowed in the hall unless approval is obtained from the organizer.
- Business attire or smart casual are compulsory, shorts and sandals are not permitted.

## **Technical Information**

### **1. Booth Construction Regulations**

#### **1.1 Official Stand Contractor**

**Shanghai Arts & Sales Expo Ltd.** has been appointed as the Official Stand Contractor for this event. The Exhibitors may appoint a contractor of his choice to construct and install any stands they may require. Raw Space Exhibitors who appointed their own stand contractors must submit detailed drawings for approval by the Official Stand Contractor before **Sep. 30, 2020**. The Organizer reserves the right to reject any construction and design they deem inappropriate.

#### **Shanghai Arts & Sales Expo Ltd.**

Room506, Shanghai Moden Traffic & Commercial Plaza, No 218 Heng Feng Road, Shanghai, China

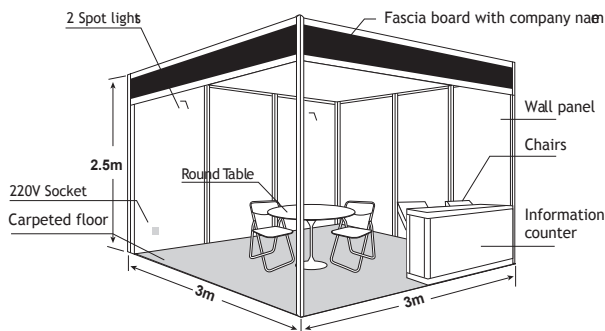
Tel.: +86 -21 - 5127 6786

Fax: +86 -21 - 5127 6799

Contact : Ms.Vicky Wann

E-mail: CHINAINTERDYE@artsales-sh.com

#### **1.2 Standard Shell Scheme Construction**



	* 9sqm	* 12 sqm	* 15 sqm
Wall Panelling (White)	as per stand area		
Blue Needle Punch Carpet	total stand area		
Fascia with Stand No. & Company Name in Chinese & English	on each open side		
Information Desk	1	1	1
Round Table	1	1	1
Folding Chair	4	4	4
220V Power Socket	1	1	1
Spotlight	2	2	2

**Please contact the Organizer for entitlements of booth sizes which are not specified above.**

All entitlements provided are not interchangeable or refundable.

Additional furniture and electrical items can be rented from the Official Stand Contractor. Please place your order by completing the respective forms and returning these by the stipulated deadline.

No drill, screw, paint, nail or fixture of any kind are allowed to be affixed onto the partitions, floor or ceiling. Exhibitors are liable for any damages to their booths, fixtures & fittings and the Exhibition venue, whether caused by themselves or by any person or persons employed or engaged on their behalf.

Exhibitors are not allowed to replace existing fascia with self-made fascia for Standard and Premium Shell Booths. Please refer to Figure 1.0 for an example.





Figure 1.0

### 1.3 Stand arranged by Exhibitor

In order to facilitate construction, exhibitors having Special Design Booths are advised to use the service of Official Stand Contractor appointed by the Organizer. Otherwise, exhibitors are required to obtain consent from the organizer, then their contractors appointed by exhibitors can work onsite.

**The Organizer reserves the right to reject any contractor and design they deem inappropriate.**

\* Authentication of SWEECC must be made 15 working days ago before the exhibition starts at the official website.

Shanghai World Expo Exhibition & Convention Center

Management Fee for Contracting(Special Decoration Booth): RMB25/sq.m.

Worker's Pass: RMB30/person

The Deposit: RMB 100/sq.m (at least RMB 5000, at most RMB 50000)

Each booth must have its own panels and it is not permitted to use the neighbour's panels. Booths with special design must have their exposed backwalls covered with suitable material, i.e. white wooden panels. Please refer to Figure 1.1 for an example.

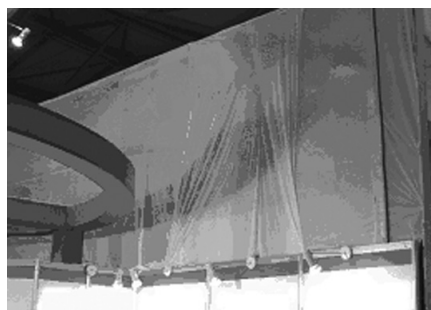


Figure 1.1

Exhibitors may appoint contractor self-selected to construct and install their booth. As long as the contractor appointed by the exhibitor is not the Official Stand Contractor, the exhibitor must fill **Form M** and **Form O** to inform the Official Stand Contractor the name of contractor appointed.

The construction work must abide by the regulates stated on contract about fire safety, stand height, border and space etc. Without prior written approval, any deregulation will be asked to fix, and it will cause loss to exhibitors.

Booth designs; including overview layouts, schematic diagrams and at least 3 different 3D perspectives are to be submitted based on the stipulated deadline for the approval of the Organizer. **Late submissions will not be guaranteed approval.**

### **1.3.1 About Insurance (Necessary)**

According to the regulations of SWEECC, exhibition structure builders are required to purchase an insurance product when they enter Shanghai World Expo Exhibition & Convention Center to build booths and other temporary structures inside. The exhibition structure builders must submit insurance certificate to the Official Stand Contractor.

Contact for insurance consultation (PICC):

Tel.: 021-63877722\*203

Contact person: He Jinghui 13916122086

E-mail address: scogt641235@163.com

**Website:** [http://www.shexpocenter.com/en/anquan\\_04\\_2.html](http://www.shexpocenter.com/en/anquan_04_2.html)

### **1.3.2 Construction Height**

Shanghai World Expo Exhibition & Convention Center, Hall 1, the max permitted stand height is 5m. (Notice, the max permitted stand height for booths next to the entrance wall, A800 - A820 & B802 – B823 is 4m and these booths are forbidden to build two-deck structure). Hall 2, the max permitted stand height is 4.5m. Stand are forbidden to be signed with fully enclosed ceiling. The ceiling must keep 50% open for fire safety needs.

### **1.3.3 Notice on Review of the Construction Drawing of Ultra-tall Booths at Shanghai World Expo Exhibition & Convention Center**

To guarantee safe and orderly construction of exhibition & event booths, specially decorated two-deck booths cannot be constructed without the approval of national first-class registered structural engineer.

The drawing review company: HAH Consulting & Exhibition Co., Ltd. Shanghai

Contacts: Mrs. Huang

Tel: 021-28906633

Email: [hah@hahchina.com](mailto:hah@hahchina.com)

### **1.3.4 Building Material / Dangerous Materials**

Materials for the construction of the exhibition booths shall have a minimum flame spread rating. No false ceiling will be approved, unless the material used will allow water to flow through freely.

No temporary gas, petrol or highly inflammable substances are allowed in the halls. All pressure vessels or equipment must conform to safety standards and regulations. Approval for its use is required.

### **1.3.5 Stand Dismantling**

SWEECC provides stand dismantling and construction waste cleaning-up service. The price is RMB50/sqm. Exhibitors who need this service should apply to SWEECC at least one day before the dismantling date. Please contact Shanghai Bangzhe Industrial Corporation for this service, Contacts: An Liang, Tel:17765119779

## **2. Hall Specifications**

### **2.1 Floor Loading Capacity:**

Shanghai World Expo Exhibition & Convention Center

Hall 1: 3,500kg/sq.m.

Hall 2: 2,000kg/sq.m.

Special arrangements including the provision of a steel base plate may be required for any exhibit exceeding these limits. The Organizer must be informed of any such exhibit. The Organizer's delivery schedule for heavy and large exhibits must be strictly adhered to.

### **2.2 Power Supply and Lighting**

The Organizer will provide general lighting in the exhibition hall during show time only.

All electrical installation, wiring and dismantling work at the exhibition must be carried out by the official stand contractor. No exception is permitted.

All electrical equipment and installations should be tested and approved by the organizers appointed licensed engineers prior to turning on the electricity supply.

All electrical supplies must be ordered from the organizer's appointed contractor.

Exhibitors who reserved raw space only are requested to submit their electricity order form accompanied by a proposed layout plan. Inspection on-site will be carried out before the power supply is turned on.

Exhibitors or their contractors who wish to bring in special lights, lamps and lighting to be used in their stand must receive approval from the official contractor at least 6 weeks before the commencement of the exhibition.

Each electricity supply provided is intended for one equipment or machine on display. Multipoint socket outlets are not permitted as an overload may be caused, leading to a trip in the incoming power supply. Severe trips may take hours to rectify, thereby causing inconvenience to all exhibitors.

During the move-out period, temporary electricity supply can be arranged by prior arrangements (at least 24 hours) with the organizers.

### **2.3 Water and Compressed Air**

For operational safety reasons, only the Official Contractor is permitted to carry out the installation work required.



### **3. Freight and Exhibits**

The Organizer has appointed Shanghai Expotrans Ltd. as the Official Freight Forwarder to handle customs clearance for China Interdye 2020. Please refer to the detailed guidelines on freight forwarding services.

- a) Exhibitors may use light trolleys to deliver hand-carried items, light exhibits or displays to the exhibition stand(s) during the Move-in period.
- b) For heavy exhibits, exhibitors are not allowed to use their own mechanical transportation equipment (e.g. hoist, crane, forklift, truck, jack lift, trolley etc.) to deliver their exhibits to the stand. They have to make arrangements with the Official Freight Forwarder appointed by the Organizer to make delivery to their stands. For details, please contact the Official Freight Forwarder.

Please address all correspondence concerning exhibition freight forwarding matters directly to Shanghai Expotrans Ltd. offices worldwide.

Shanghai Expotrans Ltd.  
8/F, No. 555 An Yuan Rd,  
Shanghai, 200040, China  
Tel: +86 - 21 - 6013 1818  
Fax: +86 - 21 - 6013 1881  
Email: shenzhehui@xptrs.com.cn  
Contact: Ms Shen Zhehui

### **4. Storage**

Exhibitors are required to make arrangements with the Official Freight Forwarder with regards to storage of boxes or cases. Otherwise, exhibitors must arrange for their boxes and cases to be transported back to their own premises. Exhibitors are not to store such items within the exhibition hall. The Organizer reserves the right to remove/dispose of any boxes, cases and/or packing materials left in the exhibition halls. Any cost incurred will be borne by the exhibitor.

## **Rules & Regulations**

### **1. Film, Audio / Visual and Product Demonstration**

Audio visual equipment may be provided by the exhibitor or hired from the official AV supplier, Shanghai Arts & Sales Expo Ltd. All audio visual equipment should be kept to a maximum level of 70dB, unless otherwise stated by the Organizer. Sound levels will be measured by using a noise meter at each booth. When in operation, audio visual equipment must not cause nuisance to visitors or other exhibitors with excessive sound / noise. The Organizers reserve the rights to discontinue any audio visual presentation that exceed the maximum allowable sound level or which in their opinion is detrimental to the event.

All installed speakers are to be placed facing inwards to the booth and not towards the aisle or other exhibitors.

Where a high level of noise or other objectionable factors are involved, demonstrations may only take place at timing stipulated by the Organizers, who reserve the rights to disallow a demonstration at any time.

No photography or video recording is allowed in the exhibition hall unless approval is obtained from the Organizers.

### **2. General Cleaning**

The Organizers will provide general cleaning of the common areas in the exhibition premises and stands (excluding Raw Space exhibitor booths) prior to the opening of the exhibition and daily thereafter. This only includes cleaning of carpet, flooring and rubbish disposal before the exhibition opens in the morning or after the exhibition closes in the evening. Cleaning does not include exhibits and displays. It is the responsibility of the exhibitors to maintain the cleanliness of their booths at all times.

However, all exhibitors can engage the services of the official cleaning contractor using Form N, should they need additional cleaning services.

### **3. Removal of Waste**

During the set-up and tear-down period, passageways in the exhibition hall must not be obstructed with packing materials, construction materials or debris. Contractors building Special Design booths or booth interiors are responsible for removing their own debris from the site at the end of each day. At the end of the exhibition, the contractor must remove from the site all the materials from their client's booth.

Aisle ways indicated on the floor plan must be kept clear of all exhibition goods or decoration materials in order to facilitate flow of traffic. Any items left outside of the booth will be cleared away by the venue owner/Organizers. Placing of cupboards/tables onto gangway is strictly prohibited as it will obstruct fire escape routes.

Exhibitors and Contractors must clear items not for display purpose (e.g. containers, packing items) the day before the show period according to the schedule. The Exhibitors will have to pay the Organizers for the cost of removing such articles from their booth if they fail to do so.

Cleaning of paint containers or any other dirty items in the washroom is prohibited.

### **4. Industrial Gas Demonstration and Fire Precaution**

Exhibitors, who, because of the nature of their exhibits, require specific fire precaution, must make arrangements at their own cost for provision of such equipment / service.

Exhibitors must not bring in or use at the exhibition site any dangerous or hazardous goods and equipment such as poisonous gas, fuel, kerosene, noxious materials, inflammables, and equipment using such inflammable materials as gas stoves and electric stoves without prior written consent of the organizer. Even when consent is given, adequate precautionary measures must be taken by exhibitors at all times. Exhibitors are also not allowed to carry out any fire hazardous operation / work.

All safety precautions must be taken by the contractor or the exhibitor to protect the public against any danger of fire outbreak. SIESC, Shanghai World Expo Exhibition & Convention Center may require on-site inspection to ensure maximum fire safety.

Smoking is not permitted in the exhibition hall and conference rooms at all times.

## **5. General Security**

Exhibitors are also responsible for not making any loss or damage to any item which they have rented or hired from the official contractors/ suppliers.

Though the organizer maintains security surveillance at all times, exhibitors are reminded that goods / exhibits will, nevertheless, be at risk, especially during the final day of the show. Please ensure your stand, especially personal and valuable property, portable and rented items, are not left unattended at any time before, during and after the show. Exhibitors are reminded that small, portable and valuable items are most at risk after the exhibition closed each day. Therefore, exhibitors are advised to keep these safely stored each day before leaving the exhibition area.

Exhibitors and their staff will not be allowed to enter the exhibition area after official hours. All personnel in the exhibition area must wear identification badges. Exhibitor badges and temporary passes are available from the organizer's office on-site.

Organizers will provide general security round the clock.

For security and safety reasons, movement of exhibits in and out of the exhibition area during show opening hours is not permitted.

Exhibitors must give proper consideration to the conditions under which their equipment will be demonstrated. Precautions must be taken for protection of the public.

Exhibitors are strongly encouraged to remove valuable and portable exhibits from the exhibition hall as soon as possible after 14:00hrs on the final day of the show.

The Exhibitor and his staff shall be responsible for any damages to the structure, floor, walls, pillars and any part of the Exhibition Hall, the Property of the Organizers, and other Exhibitors due to the transport, removal of exhibits, refuse and / or decoration works.

## **6. Use of Dangerous Materials**

Hazardous Materials

- No naked flame nor temporary gas lamps
- No explosive, petrol and highly flammable toxic or corrosive substances

Pressure Tanks

- The exhibitor will be responsible and liable for the proper transportation and storage of all pressure tanks containing helium, compressed air, argon, carbon dioxide and any other pressure medium
- Pressure tanks improperly secured will be immediately removed
- All pressure vessels and equipment under pressure brought into the exhibition hall must conform to all relevant safety standard and regulations

Water and Drains

- Polluting substances such as chemicals, lubricants, acids and petroleum products cannot be discarded through the standard drains
- Special drains can be arranged for the disposal of polluting waste upon request

## **7. Intellectual Property Rights**

Shanghai International Exhibition Service Co.,Ltd. as a professional organizer for international exhibition, respects and expects our exhibitors to respect the lawful rights of the owners of intellectual property rights.

## **8. Unforeseen Occurrences**

In the event of any unforeseen occurrences or not stated, the decision of the Organizers shall be final.



# China Interdye 2020

The 20th China International Dye Industry,  
Pigments and Textile Chemicals Exhibition

Return before **Aug. 31, 2020**

CHINA INTERDYE 2020	Shanghai International Exhibition Service Co., Ltd. No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China Tel:(86-21)6279 2828 E-mail: guozhengdong@siec-ccpit.com Contact Person: Mr. Gavin Guo
FORM A DIRECTORY LISTING	

Each exhibitor is entitled to one free listing in the Official Exhibition Directory which contains full company and product descriptions. **Please log in the official website [www.chinainterdye.com](http://www.chinainterdye.com) (user name and password will be provided by organizer) to fill in the form. You can also modify online before **Aug.31, 2020**.** Text should be limited to less than 100 words, extra text will be reasonably cut without advance notification.

Authorized by : \_\_\_\_\_ Position: \_\_\_\_\_

Booth No.: \_\_\_\_\_ Date : \_\_\_\_\_

Company ( in English ):			
Company ( in Chinese ):			
Address:			
Tel:		Contact Person:	
Fax:		Website:	
E-mail:			
Exhibits	<input type="checkbox"/> Dyestuffs <input type="checkbox"/> Textile Chemicals <input type="checkbox"/> Intermediates <input type="checkbox"/> Equipments <input type="checkbox"/> Pigments <input type="checkbox"/> Auxiliaries <input type="checkbox"/> Supporting Services <input type="checkbox"/> Media <input type="checkbox"/> Others		
Text in English:			
Text in Chinese:			



Return before **Sep. 30, 2020**

<b>CHINA INTERDYE 2020</b>	Shanghai International Exhibition Service Co., Ltd. No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China Tel:(86-21)6279 2828 E-mail: wwn@siec-ccpit.com Contact Person: Ms. Wang Weina
<b>FORM B ADVERTISING</b>	


**1. ADVERTISING IN THE OFFICIAL EXHIBITION**

	Item	NET SIZE	RMB	√
<b>Directory</b> Before Mar.6, 2020	Inside front cover	210mm*140mm	14,000	
	Inside back cover		12,000	
	Back cover		16,000	
	Inside full page		8,000	
<b>Show Guide</b> Before Jan.17, 2020	Inside front cover	210mm*140mm	30,000/75,000pcs	
	Inside back cover		25,000/75,000pcs	
	Back cover		35,000/75,000pcs	
	Inside full page		20,000/75,000pcs	
	Window advertising	30mm*40mm	10,000/75,000pcs	
<b>Visitor Badge</b> Before Feb.1, 2020	Back cover	100mm*140mm	30,000/30,000pcs	
<b>Badge Lanyard</b> Before Feb.1, 2020	Single side/Single color print	10mm(W)	28,000/30,000pcs	
<b>Non-woven Bag</b> Before Mar.6, 2020	One side	to be advised	25,000/5,000pcs	





**2. OUTDOOR ADVERTISING** (The price doesn't include making and hanging charges)

Item	Size	RMB	Location	Illustration	“√”
<b>Arched ads</b>	Span:18m 3 colors	9,000/ arch/ period	South & north square		
<b>Circuit-shaped billboard</b>	Front and back size:4.5m(W)*6m(H) Side size:1.5m(W)*6m(H)	25,000/ board/ period	Under the sheerleg		



**3. INDOOR ADVERTISING** (The price doesn't include making and hanging charges)

Item	Size	RMB	Location	Illustration	“√”
<b>Hanging flag ads in the corridor</b>	4m(W)*3m(H) (At least 10 boards)	6,500/ board/ period	Indoor		





Item	Size	RMB	Location	Illustration	“√”
Hanging flag ads on the south & north entrance	3m(W)*4m(H) (At least 3 boards)	12,000/ board/ period	Indoor		
Ads on overpass (south & north tops)	21m(W)*3m(H)	25,000/ board/ period	Indoor on the 2nd Floor		
Ads on overpass (2 sides)	15m(W)*3m(H)				
Overpass banner	12m(W)*3m(H)				
Covering-pillar billboard	1m*2.4m*4sides (Image pictures)	6,000/ pillar/ period	Indoor		
Moving billboard	6m(W)*4m(H) (Injet pictures)	20,000/ board/ period	Indoor		


#### 4. ESCAPE ROAD ADVERTISING IN HALL 1

Item	Size	RMB	Location	Illustration	“√”
KT Board	2.2m(W)*1.2m(H)	2,000/board/ period	ESCAPE ROAD		
KT Board	5.6m(W)*1.2m(H)	4,000/board/ period	ESCAPE ROAD		

#### 5. ESCAPE ROAD ADVERTISING IN HALL 2

Item	Size	RMB	Location	Illustration	“√”
KT Board	8m(W)*4m(H)	15,000/board/ period	ESCAPE ROAD		
KT Board	3.4m(W)*4m(H)	7,000/board/ period	ESCAPE ROAD		

#### 6. GROUND STICKER

Item	Size	RMB	Location	Illustration	“√”
Ground Sticker	1m*1m (At least 20 pcs)	520/pc/ period	Central hall/Hall 1/ Hall 2		

Please note the following:

- The applicant must make full payment before move-in.
- All ads are sold on a first-come-first-served basis and subject to availability.

Authorized by: \_\_\_\_\_ Position: \_\_\_\_\_  
(Please print.)

Exhibiting Company: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Return before **Sep. 30, 2020**

CHINA INTERDYE 2020	Shanghai International Exhibition Service Co., Ltd. No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China Tel:(86-21)6279 2828 E-mail: guozhengdong@siec-ccpit.com Contact Person: Mr. Gavin Guo
FORM C DELEGATION LIST	

This form is for your exhibitors' badges. Each 9 sqm booth will be provided with 3 badges freely. You can pick up the badges during **Nov. 6-7, 2020** at the central hall of SWEECC.

**Please log in the official website [www.chinainterdye.com](http://www.chinainterdye.com) (user name and password will be provided by organizer) to fill in the form. You can also modify online before Sep. 30 2020.**

No.	Name	Position	Nationality	Company
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Authorized by: \_\_\_\_\_ Position: \_\_\_\_\_  
(Please print.)

Exhibiting Company: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Return before ***Sep. 30, 2020***

<b>CHINA INTERDYE 2020</b>	Shanghai International Exhibition Service Co., Ltd. No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China Tel: (86-21)6279 2828 E-mail: guozhengdong@siec-ccpit.com Contact Person: Mr. Gavin Guo
<b>FORM D CHINESE VISITORS</b>	

If you would like to invite specific Chinese visitors of your own to visit the exhibition, please give your proposed visitors' details in Chinese characters. Otherwise we might not be able to identify the right organization or persons for you. (Translations of names from English into Chinese are phonetic. Chinese name can be written in several ways, all sounding the same, where possible, attach business card in Chinese characters.)

Please invite for our firm the following Chinese guests to visit the exhibition.

Name in Chinese	Company & Address in Chinese

Upon receipt of this form, the Organizer will do his utmost to ensure that the above persons are invited to the exhibition.

Authorized by: \_\_\_\_\_ Position: \_\_\_\_\_  
 (Please print.)

Exhibiting Company: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Return before **Sep. 30, 2020**

CHINA INTERDYE 2020	Shanghai International Exhibition Service Co., Ltd. No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China Tel:(86-21)6279 2828 E-mail: zhangke@siec-ccpit.com Contact Person: Mr. Zack
FORM E SEMINAR	

- Photocopy this form if more than two seminars are to be proposed.

You are most welcomed to propose technical seminar topics (commercial topics are not accepted). Please fill in this form and return to the Organizer before **Sep. 30, 2020** for topic selection and approval. You will be notified on or prior to **Sep. 30, 2020** of topic acceptance. If accepted, you are required to prepare 50 copies of English handouts. Three sets of complete papers must be submitted to the Organizer by **Sep. 30, 2020**. The rest of papers shall be brought in by yourself for distribution to the audience. You should pay for hall rental, interpretation and organization for each seminar. If you want to cancel the topic which has been approved, you should still pay half of the fee. The seminar fee must be paid before **Sep. 30, 2020** to the Organizer's bank account for reservation.

Area(m <sup>2</sup> )	L*W*H(m)	Capacity(seats)		Price Unit (For one Seminar)	Rental RMB
		Classroom	Theater		
120	13*9*2.8	60	100	3 hours	8000

Basic equipments will include 1 set of meeting audio, 2 gooseneck microphones, 1 wireless microphone, 1 set of curtain & projector, 1 platform, 1 water dispenser, 1 bucket of drinking water and 50 pcs of paper cups.

No.	Expected Date	Expected Time
	( ) <b>Nov. 8</b>	( ) 9:30-12:30am
	( ) <b>Nov. 9</b>	( ) 13:30-16:30pm
	( ) <b>Nov. 10</b>	

1. Proposed Topic of Presentation: \_\_\_\_\_

2. Proposed Speaker (s) and Title (s): \_\_\_\_\_

3. Brief Synopsis (200 words at least): \_\_\_\_\_

4. I shall need an interpreter.

Yes       No

Please specify language: \_\_\_\_\_

Authorized by: \_\_\_\_\_ Position: \_\_\_\_\_  
(Please print.)

Exhibiting Company: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please return it before <b>20 Oct, 2020</b>
--

## Form F Manpower

Please return the form to: Shanghai Dahua Exhibition & Conference Co., Ltd.	Company :
Add: No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, 201106 China	Add :
Contact Person : Ms. Windy Yu	Contact Person :
Tel : 86-21-62792828-3193	Tel : <span style="float:right">Fax :</span>
Fax : 86-21-65455124	E-MAIL :
E-MAIL: dahua@siec-ccpit.com	Booth No. : <span style="float:right">Signature:</span>

We require Manpower during CHINA INTERDYE 2020 as follows

Item	Language	Rate(US\$)	No. of Person	Starting / Ending Date	Amount (US\$)
1. On-site Interpreter	English	90/day			
	Japanese	140/day			
	Korean	170/day			
	German				
	French				
	Russian	200/day			
	Spanish				
	Italian				
2. On-site Receptionist ( Chinese-Speaking Only )	Chinese	80/day			
<b>TOTAL AMOUNT</b>					

**Notes :**

- Daily Rates are doubled on Saturdays, Sundays and other public holidays of China.**
- Please finish the payment before **20 Oct, 2020** to:  
**A/C Name: Shanghai Dahua Exhibition & Conference Co., Ltd.**  
**Bank Account: China Construction Bank Shanghai Branch**  
**No.: 31001550400056000863**  
**Swift Code: PCBCCNBJSHX**
- Please make photocopies of the bank transfer slip and send to Shanghai Dahua Exhibition & Conference Co., Ltd.



Please return it before  
**20 Oct, 2020**

### Form G Hotel Reservation

<p>Welcome to CHINA INTERDYE 2020</p>	<p>Please return the form to: Shanghai Dahua Exhibition &amp; Conference Co., Ltd. Add: No.10 Building, HONGQIAO ZHENRO Center, 666 Shenhong Road, China Contact Person : Mrs. Windy Yu Tel: (86) 21 62792828*3193 Email: dahua@siec-ccpit.com</p>
---	--

Please tick in the appropriate

**OPTION 1 Pullman Shanghai Skyway**(★★★★★, 6km to the venue,  
15 Dapu Road, Huangpu District, Shanghai)

Superior Room : RMB980 per room per night (breakfast included)

**OPTION 2 DoubleTree by Hilton Shanghai-Pudong**(★★★★★, 7km to the venue,  
889 Yanggao Nan Road, Pudong, Shanghai)

Superior King Room: RMB820+16.6% per room per night (one breakfast included)

Superior Twin Room: RMB900+16.6% per room per night (one breakfast included)

Deluxe Room: RMB920+16.6% per room per night (one breakfast included)

Deluxe Room: RMB1000+16.6% per room per night (one breakfast included)

*(The above room rates are available before **Sep.30, 2020** and should be guarantee paid.)*

**OPTION 3 Holiday Inn Shanghai Jin Xiu** (★★★☆☆, 5km to the venue,  
No.399 Jin Zun Road, Pudong, Shanghai)

Superior King Room: RMB700 per room per night (one breakfast included)

Superior Twin Room: RMB750 per room per night (breakfast included)

We will reserve \_\_\_\_\_ room (s) for the following person (s):

Person Name	Qty. of Rooms	King /Twin	Check in-Check out	Booking Guarantee	
				Credit Card No.	Expiry Date

**NOTES :**

1. All accommodation reservations are on a "First Come First Served" basis.
2. If you wish to share a room, please indicate name of your roommate.
3. Please pay the room charge directly to the hotel when you check out.
4. Room rates are subject to change, for the newest room rate, please mail to us.

Contact Person : \_\_\_\_\_ Email : \_\_\_\_\_

Company Name : \_\_\_\_\_ Booth No.(exhibitors only) : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_



**Form I Company Name For Stand Fascia**  
Deadline: **30 Sep.** 2020

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	Authorized by :	
	Date :	
	<b>Signature :</b>	<b>Hall/Booth No. :</b>

- This Form must be filled in completely by every exhibitor who booked the Standard Booth.  
And then must be returned/faxed to Shanghai Arts & Sales before the deadline.

**[ 1 ] ENGLISH NAME: PLEASE USE BLOCK LETTERS**


**[ 2 ] CHINESE NAME: PLEASE WRITE CLEARLY**


- If we don't receive your Fascia Board details by the above deadline, we will make your Fascia Board according to the Information by Organizer. If you want to change the content of the Fascia Board On-site, you should pay for the additional money.
  - If you want to put your logo on the fascia board, please send a sample to us, and then we will give you the quotation. (The logo should not larger than 200mm ×200mm. )
- Please send us the quotation based on the logo. ( If you require please ✓ in the  )



## Form J Additional Furniture Rental

Deadline: **30 Sep. 2020**

Please return form to : <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name:	
	Address:	
	Tel:	
	Fax:	
	E-mail:	
	Authorized by:	
	Date:	
	Signature:	Hall/Booth No.:

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/faxed to Shanghai Arts & Sales before the deadline.
- The rental time is one exhibition period. Please look at the Stylebook.

Item	Description(mm)	Unit (USD)	Qty.	Total
CH-01	Folding Chair	10.00		
CH-02	Grey Fabric Chair	20.00		
CH-03	Black Leather Chair	20.00		
CH-06	Bar Chair	20.00		
FX-01	Folding Door 1000W×2000H	60.00		
FX-02	Shelf (Flat / Slope) 1000W×300D	18.00/20.00		
FX-03	Cost Stand	25.00		
FX-05	Wheeled Hanging Rail	40.00		
FX-06	Catalogue Holder	30.00		
FX-09	System Panel 1000W/500W×2500H	30.00/20.00		
FX-10	TV Cabinet 1000W×500D×900H	60.00		
FX-11	Wire Mesh	20.00		
FX-12	Waste Paper Basket	3.00		
TA-01	Round Table DIA800×750H	40.00		
TA-02	Glass Round Table DIA800×750H	50.00		
TA-03	Square Table 700W×500D×750H	40.00		
TA-04	Rectangular Table 1200W×800D×750H	42.00		
TA-06	Coffee Table 500W×500D×450H	30.00		
TA-07	Information Counter 1000W×500D×750H	45.00		
TA-08	Table Showcase with lock 1000W×500D×900H	80.00		
TA-09	Tall Showcase 1000W×500D×2500H	150.00		
TA-10	Lockable Cabinet 1000W×500D×750H	50.00		
TA-11	Display Cube 500W×500D×1000H/500H	60.00/40.00		
TR-01	Truss 300×300×1000L	40.00		
	Carpet /m <sup>2</sup>	9.00		
Totalize:				

- Late order : 30% penalty fee will be charged for any late orders received after the deadline;
- Site order : orders received on or after **Oct. 15,2020** will be subject to 50% surcharge;
- Refer to back page for payment details;
- Please look at the remittance information in Form K.





## Form K Additional Electrical Rental

Deadline: **30 Sep. 2020**

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	Authorized by :	
	Date :	
	Signature :	Hall/Booth No. :

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/ faxed to Shanghai Arts & Sales before the deadline.
- The rental time is one exhibition period. Please look at the Stylebook.

Item	Description(mm)	Unit(USD)	Qty.	Total
EL-02	Longarm Spotlight 100W	40.00		
EL-04	Flourescent Tube 40W	40.00		
EL-05	Metal Halide 150W	80.00		
EL-06	Socket 500W/1000W	50.00		
EL-07	Fax machine	200.00		
EL-08	Copy machine	350.00		
EL-09	Water machine	80.00		
EL-12	Refrigerator(Small)	150.00		
EL-14	Plasma 42"	500.00		
EL-15	Coffee machine	80.00		
	VCR	300.00		
Totalize:				

Please kindly send cheque to:

Name of Beneficiary: **SHANGHAI ARTS AND SALES EXPO LTD.**

Account No: **310066441018170240686**

SWIFT CODE: **COMMCNSHSHI**

Name of bank: **BANK OF COMMUNICATIONS SHANGHAI MUNICIPAL BRANCH ZHABEI SUB-BRANCH**

- Late order : 30% penalty fee will be charged for any late orders received after the deadline;
- Site order : orders received on or after **Oct. 15,2020** will be subject to 50% surcharge;
- Refer to back page for payment details .



## Form L(A) Equipments & Fittings Rental

Deadline: **30 Sep.** 2020

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	Authorized by :	
	Date :	
	Signature :	Hall/Booth No. :

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/faxed to Shanghai Arts & Sales before the deadline.
- The rental time is one exhibition period.

**ALL ORDERED ITEMS MUST BE MARKED ON THE LOCATION PLAN IN FORM M**

Item	Description(mm)	Unit(USD)	Qty.	Subtotal
Power Supply For Lighting	15Amp/380V,Switch Box	450.00		
	30Amp/380V,Switch Box	605.00		
	60Amp/380V,Switch Box	910.00		
Power Supply For Machine	15Amp/380V,Switch Box	400.00		
	30Amp/380V,Switch Box	550.00		
	60Amp/380V,Switch Box	850.00		
	100Amp/380V,Switch Box	1,200.00		
Water	Water up & down	950.00		
CompressedAir	≤5HP	800.00		
	=7HP	950.00		
	=10HP	1100.00		
<b>Total :</b>				

- Main power for lighting/for machine should be ordered separately;
- Multi-plug is NOT allowed;
- Late order : 30% penalty fee will be charged for any late orders received after the deadline;
- Site order: orders received on or after **Oct. 15,** 2020 will be subject to 50% surcharge;
- Refer to back page for payment details;
- Please look at the remittance information in Form K.



## Form L(B) Equipments & Fittings Rental

Deadline: **30 Sep.** 2020

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name:	
	Address:	
	Tel:	
	Fax:	
	E-mail:	
	Authorized by:	
	Date:	
	<b>Signature:</b>	<b>Hall/Booth No.:</b>

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/faxed to Shanghai Arts & Sales before the deadline.
- The rental time is one exhibition period.
  
- ALL ORDERED ITEMS MUST BE MARKED ON THE LOCATION PLAN IN FORM M

Item	Description	Unit(USD)	Qty.	Subtotal
Telephone	LDD(deposit RMB3000)	370.00		
	DDD(deposit RMB3000)	540.00		
	IDD (deposit RMB4000)	670.00		
Internet	10M broadband(FTTH)	920.00		
Total:				

- Late order : 30% penalty fee will be charged for any late orders received after the deadline;
- Site order: orders received on or after **Oct. 15,** 2020 will be subject to 50% surcharge;
- Refer to back page for payment details;
- Please look at the remittance information in Form K.

## Form M Service Location Plan

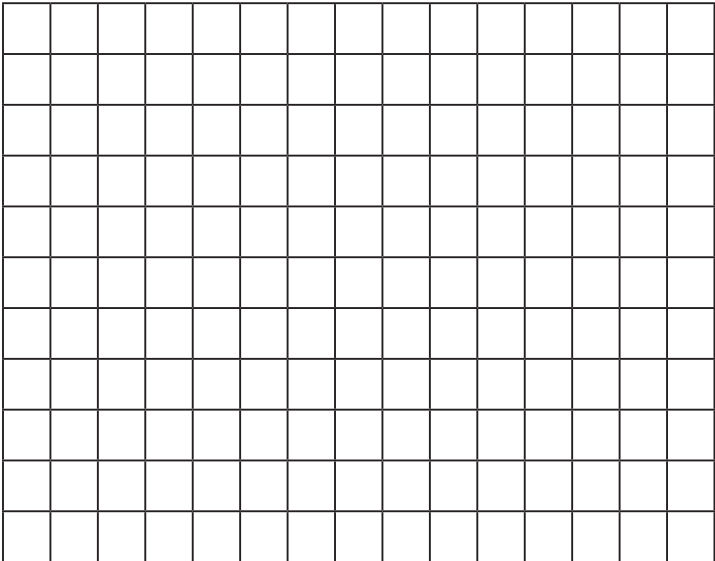
Deadline: **30 Sep.** 2020

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name:	
	Address:	
	Tel:	
	Fax:	
	E-mail:	
	Authorized by:	
	Date:	
	Signature:	Hall/Booth No.:

- If you have ordered any main power / air compressor / water / telephone line / network line, please fill in completely and send/fax to Shanghai Arts & Sales before the deadline.

(Scale: 1 □ = 1 sqm )

↑



↓

	100W Spotlight
	100W Longerm Spotlight
	40W Fluorescent tube
	Shelf (Flat/Slope)
	13Amp/220V power point
	16Amp/220V power point
	—Amp/380V 3-phase power
	Air compressor
	Water In/out
	Telephone

- If you don't return the plan to us before the deadline, we will set the equipments in proper position.
- There is no relocation on site.



## Form N Booth Cleaning Service

Deadline: **30 Sep.** 2020

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name:	
	Address:	
	Tel:	
	Fax:	
	E-mail:	
	Authorized by:	
	Date:	
	Signature:	Hall/Booth No.:

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/ faxed to Shanghai Arts&Sales before the deadline.
- The rental time is one exhibition period.

	Description(mm)	Unit(USD)	Sqm.	Total
<input type="checkbox"/>	We order the daily additional cleaning of our stand area only for the price of USD 5.00 per sqm.	5.00		
<input type="checkbox"/>	Booth cleaning service is not required.			

( Please √ in the “□”that you required. )



## Form O Booth Construction Service

Deadline: **30 Sep. 2020**

Please return form to: <b>Shanghai Arts &amp; Sales Expo Ltd.</b> Room506, Shanghai Modern Traffic & Commercial Plaza No 218,Heng Feng Road,Shanghai Tel.: +86 21 5127 6786 Fax: +86 21 5127 6799 E-mail: CHINAINTERDYE@artsales-sh.com Contact Person: Ms.Vicky Wann	Exhibitor Information	
	Company Name :	
	Address :	
	Tel :	
	Fax :	
	E-mail :	
	Authorized by :	
	Date :	
	<b>Signature :</b>	<b>Hall/Booth No. :</b>

- This Form must be filled in completely by every exhibitor who require the service. And must be returned/faxed to Shanghai Arts&Sales before the deadline.
  
- 1. If the exhibitors who have booked the “RAW SPACE STANDS” want to use the Official Stand Contractor as your appointed contractor, please send this form to us ASAP. We will contact you and draw the stand design on the basis of your requirements with the quotation.
- 2. If the exhibitors who have booked the “RAW SPACE STANDS” have chosen other contractors as the appointed contactors, please fill in the following form completely and send/fax us.

Stand Contractor:		
Address:		
Contact person:		
Tel:	Fax:	Email:
Signature:		
Date:		

Exhibiting company:		
Address:		
Contact person:		
Tel:	Fax:	Email:
Signature:		
Date:		

**SHIPPING GUIDELINE AND HANDLING TARIFF**

**INTERDYE 2020**

**Nov. 8<sup>th</sup> – 10<sup>th</sup>**

**Shanghai World Expo Exhibition & Convention Center**

<b>1</b>	<b>GUIDELINES</b>
1.1	PRIMARY INFORMATION
1.2	SHIPPING DOCUMENTS
1.3	ADVICES FOR SHIPPNG AND PACKING
1.4	CUSTOMS REGULATIONS
1.5	QUARANTINE REGULATIONS
1.6	ON-SITE HANDLING
1.7	AFTER THE SHOW CLOSING
1.8	INSURANCE AND EXEMPTION
1.9	PAYMENT
<b>2</b>	<b>SERVICES AND TARIFF</b>
2.1	DOCUMENTATION SERVICES AND TARIFF
2.2	BASIC HANDLING SERVICES AND TARIFF
2.3	ADDITIONAL SERVICES AND TARIFF
2.4	OPTIONAL SERVICES AND TARIFF
<b>3</b>	<b>APPLICATION AND DECLARATION FORMS</b>
3.1	FORM 1 - GENERAL ORDER / PRE-ADVICE
3.2	FORM 2 - L.O.E. LIST OF EXHIBITS
3.3	FORM 3 - INSTRUCTION FOR DISPOSAL OF EXHIBITS
3.4	FORM 4 - SELF DECLEARATION OF NON-WOOD / PROCESSED WOOD PACKING
3.5	FORM 5 - CRANE / FORKLIFT RENTING ORDER
3.6	FORM 6 - ENTRUST LETTER FOR ATA CARNET (SAMPLE)
<p>Please read this guideline and tariff very carefully. It is considered that you and/or your agents have accepted our guideline and tariff once your shipment dispatched to Shanghai Expotrans directly or indirectly. All business transacted is based on the part of an efficient contract with Shanghai Expotrans, which is subject to the conditions of trading and carriage of our company.</p>	

## **1 GUIDELINES**

### **1.1 PRIMARY INFORMATION**

#### **1.1.1 Freight Forwarding, Lifting & Handling Contractor, please contact:**

SHANGHAI EXPOTRANS LIMITED  
8/F, NO. 555 AN YUAN ROAD,  
SHANGHAI 200040, CHINA  
TEL: +86-21-6013 1818, FAX: +86-21-6013 1881  
ATTN: Janet Shen, E-MAIL: shenzhehui@xptrans.com.cn

Please do not sent cargo to the above address directly. Should there be any local exhibits need to be sent to us, a detailed warehouse address will be provided upon request.

#### **1.1.2 Deadlines of Shipments and Shipping Documents**

Please be noted that the following deadlines must be rigidly observed and Expotrans will not be responsible for any consequences due to the late arrival of documents or exhibits.

The exact date of move-in/move-out is subject to Organizer's final arrangement.

Documents deadlines for reaching Shanghai	
List of Exhibits (Form 2)	5 days before shipment arrival
ORIGINAL B/L for sea shipment	Before vessel arrival
Copy of the Air Way Bill	Before airline arrival
Shipments should arrive in Shanghai within the period of	
Sea shipment by LCL	Oct 20 – Oct 25 , 2020
Sea shipment by FCL	Oct 20 – Oct 25 , 2020
Air shipment	Oct 20 – Oct 25 , 2020

### **1.2 SHIPPING DOCUMENTS**

#### **1.2.1 Master Way Bill Consignment**

Overseas cargo must be directly consigned “Freight Prepaid” to the following consignee:

##### **CONSIGNEE:**

SHANGHAI EXPOTRANS LTD.  
8/F, NO. 555 AN YUAN ROAD,  
SHANGHAI 200040, CHINA  
TEL: +86-21-6013 1818 FAX: +86-21-6013 5518  
UCSI+91310000607225513T

##### **NOTIFY PARTY:**

INTERDYE 2020  
EXHIBITOR NAME: XXX, BOOTH NUMBER: XXX  
C/O: SHANGHAI EXPOTRANS.  
8/F, NO. 555 AN YUAN ROAD,  
SHANGHAI 200040, CHINA  
TEL: +86-21-6013 1818 FAX: +86-21-6013 5518  
UCSI+91310000607225513T  
ATTN: Janet Shen



**Port of Discharge** for sea shipment - **SHANGHAI**

**Airport of Destination** for air shipment – **SHANGHAI**

**Important -**

1. According to General Administration of Customs People's Republic of China (GACC) NO.56 Announcement 2017 (Announcement of the adjustment for the relative items of

Inbound and outbound means of water and air transport and manifest supervision), all shipment inbound / outbound China shall all in-put additional data in CHINA CUSTOMS ADVANCED MANIFEST (CCAM) as below: shipper's name, address, postcode, telephone number and enterprise registration code; consignee's name, address, postcode telephone number and enterprise registration code; notify party's (if needed) name, address, postcode telephone number and enterprise registration code. Above information have to be all shown on Air waybill (MAWB and HAWB), bill of lading, Sea waybill, etc. Detailed information available upon request.

2. Due to the Customs System updating, all air consignments now require HAWB manifest data in the customs system. Therefore please consign the air consignment under MAWB with back to back HAWB. The consignee and notify party on MAWB and HAWB are the same. Otherwise air consignment under MAWB without HAWB will no longer be distributed to our airport warehouse, which will take longer time for customs clearance and incur more cost for terminal handling.

**1.2.2 Pre-Advice**

Please let us have your pre-advice (FORM 1) of shipping details three working days prior to the cargo arrival in Shanghai. The pre-advice should include:

- A. Flight No. for airfreight / Vessel Name and Voyage No. for sea freight
- B. Date of Departure and Date of Arrival
- C. Air /sea Way Bill Number / Bill of Lading Number
- D. Case Number / Container Number
- E. Total Pieces, Weight and Measurement
- F. Special Handling or Storage Instruction

**1.2.3 LOE - List of Exhibits (FORM 2)**

The LOE - List of Exhibits is the most important document for customs clearance and quarantine. Please fill the LOE by typewriting and send to us together with pre-advice, and for air shipment, please attach your LOE (one set only) to the air way bill.

The detailed description of exhibits, including major components, specification, style, model, etc., must be accurately declared on the LOE.

For mechanic/electronic products, please especially specify the H.S. Code, Brand Name, Model Number/Serial Number.

For LCD/CRT/plasma TV set and Monitor, please specify the size in inches

**1.2.4 ATA Carnet**

China Customs accept ATA Carnet only for the intention of exhibition / show / display. Please entrust Shanghai Expotrans to register your ATA Carnet at CCPIT Shanghai.

Please send the full set of original ATA Carnet and the LOE, as well as the entrusting letter (FORM 6) to Shanghai Expotrans before the cargo arrives. Please attach the entrusting letter to your Carnet.

**1.3 ADVICES FOR SHIPPING AND PACKING**

**1.3.1 Terms of Transportation**

\* For full container-load sea shipment, it is essential to specify CY/CY as the B/L services code of destination, and to indicate S.O.C. on B/L if shipper's own container is used.

\* Volume/Weight Conversion for airfreight: 6 CBM is equal to 1,000 KGS.

### 1.3.2 Dangerous Cargo / Hazardous Goods

For dangerous goods / hazardous goods, an IMCO certificate / declaration form must be attached with the airway bill or Bill of Lading. And the copy of the above documents must be faxed to Shanghai Expotrans before the freight arrives.

### 1.3.3 Packing Instructions

#### A General Packing Instructions

It is recommended that whenever possible, exhibit be packed in cases and/or crates suitable for return shipments. It is also recommended that contents be securely choked, blocked and braced to be protected against multiple handling during transit. Please ensure:

- \* All cases should be bolted rather than screwed or nailed.
- \* Stapled or Stitched-nailed crates or cartons should not be used except for disposable goods.
- \* If cases cannot be slung, they should be mounted on skids to facilitate the handling with forklifts.
- \* Exhibitor, at their discretion, may plan to exhibit equipment on skid, as the floor may not always be completely level. These skids must however be suitably covered to preserve the overall presentation of the exhibition.
- \* To minimize risk of loss, damage or delay, avoid shipping your exhibit in small packages (individual package for over 1 CBM is recommended, e.g. 1m x 1m x 1m). We recommend you use the big strong case with small cartons collected together inside.

#### B Protection against Damage and Rain

Please be advised that exhibits will be placed outdoors many times including open-air storage at the exhibition site. It is recommended that the packing of case must be strong enough to protect the exhibits from damage and rain. The carton package is not recommended, as it is not suitable for repeated handling and repacking. Any damage and claims will not be accepted to the unsuitable carton packages.

#### C Special Attention to Oversize and Overweight Exhibits

Cases for heavy exhibits should be so constructed that the sides are jointed by bolts rather than by nails or screws. This will prevent the case from being damaged during unpacking and will save considerable time, especially during repacking. Please mark the front side of the case clearly to ensure correct positioning. Please ensure that you have adequate and appropriate packing materials for repacking.

### 1.3.4 Marking Instructions

A Please mark all the packages with the following information on a shipping label:

EXHIBITION: INTERDYE 2020

EXHIBITOR: \_\_\_\_\_ BOOTH NUMBER: \_\_\_\_\_

PIECE NUMBER: \_\_\_\_\_ of TOTAL PIECES \_\_\_\_\_

GROSS WEIGHT: \_\_\_\_\_ KGS

DIMENSION (M): \_\_\_\_\_ L x \_\_\_\_\_ W x \_\_\_\_\_ H

B Please attach at least two shipping labels to the different sides of one package.

C In addition to the above, the following markings should be shown on the sides of the cases where applicable:

- \* Label fragile items on all sides.
- \* Items that must be kept in upright position, on 2 sides label This Side Up.
- \* Items which cannot be stored outdoors must be marked on 2 sides with the umbrella symbol.
- \* Stripes should be painted on vessels, tanks and similar equipment to indicate where slings must be placed for hoisting, also label SLING in the proper location.
- \* Cases containing spare parts must be marked SPARE PARTS and contain only spare parts.
- \* CENTER OF GRAVITY, FRONT and RACK signs must be clearly marked externally for uneven loads and bulky items.

\* Other markings should conform to the International Rules and Regulations governing packing signs and symbols.

### **1.3.5 Hand Carried Exhibits - Please refer to 1.4.3**

## **1.4 CUSTOMS REGULATIONS**

### **1.4.1 General Regulation**

Please declare the value of your exhibits on LOE in accordance with the actual value. However, Shanghai Expotrans will consult with the Customs and reserve the right to adjust the value.

As a routine, before the exhibition open, as well as after the exhibition close, the Customs will probably double check the serial number on your mechanic / electronic products to see whether it is the same number declared on your LOE.

### **1.4.2 Approval for Restricted Goods**

If your exhibits contains the following items:

LITERATURE (including brochures, leaflets)  
FILM / SLIDE / VIDEO TAPE  
CD / DVD DISK (Forbidden to import without import license)  
ADVERTISING GIFTS

Before being displayed and distribution, two samples each must be submitted to China Customs for approval. Please send the sample to Shanghai Expotrans by Courier 7 days before your cargo arrival. And Shanghai Expotrans is to collect all the samples and then hand in for Customs approval. The Customs will check both your delivered samples and the LOE of your cargo. They reserve the right to detain the literature and other give-away items. (e.g.: Some advertising gifts having relatively high value or some literature have some illegal description)

### **1.4.3 Clearance for Hand Carried Exhibits**

According to the latest customs regulation, carrying by hand is no longer acceptable for importing exhibits. Shanghai Expotrans is not responsible for any exhibits detention by China Customs caused by hand-carrying.

### **1.4.4 Exhibits to be Retained in China for Sale or Donation**

Sold or donated exhibits will be kept in the bounded warehouse of Shanghai Expotrans before customs cleared. All the procedure is to be finished within six months.

However, exhibits kept in Shanghai Expotrans bounded warehouse over six months must be transferred to the delegated public Customs bounded warehouse treated as general cargo instead of exhibition goods. Exhibitor must finish the permanent import procedure within another six months before the Customs confiscate these goods.

### **1.4.5 Declaration in Advance**

According to the latest regulation released by China Customs, Shanghai Expotrans has to do declaration before shipments' arrival in Shanghai both by sea and by air. If by sea, please ask your local agent in China to input the EDI data as soon as possible after vessel's departure. If by air, please make sure your air agent input the correct EDI data in time.

### **1.4.6 Declared Items Limit**

China Customs has adopted a new declaration system in which the limit number of the declared items under one Waybill / Manifest is 50. Please separate the shipment into two or more Waybills / Manifests if the items exceed the limit number.

## 1.5 QUARANTINE REGULATIONS

**Important** - The exhibitor shall obey the regulations of China Customs Quarantine Department and be responsible for all QS (quality safety) for customs bonded exhibits and accept the supervision by China Customs Quarantine Department, and assure all exhibits information and related documents are true and valid. All exhibits shall meet the mandatory requirements for technical specifications.

### 1.5.1 Restricted/Forbidden Foodstuff

Sometimes exhibitors will bring foodstuff products for personal use on stand, since a lot of epidemic disease bursts in overseas countries/areas, China Customs Quarantine Department has a very severe control on importation for foodstuffs. Therefore, we strongly recommend exhibitors purchase foodstuff in local market or from their domestic supplier. Otherwise, these foodstuffs should be detained by China Customs Quarantine Department.

If some exhibitors insist on bringing such foodstuffs to Shanghai, please do not mix them with other exhibits and prepare a separate packing for it. Or, just dispatch a separate shipment for it. So it will not have a negative impact on delivery of other exhibits.

FOR ALL ALCOHOLIC PRODUCTS, please provide below information for Customs purpose: Total quantity of bottles or cans per box; Volume of each bottle or can; Alcoholic content per bottle; Age certificate for whisky or cognac; Brand name; etc.

### 1.5.2 Electronic Souvenirs

Electronic Souvenirs must have the CCC (China Compulsory Certification) certificate before distributing. China Customs Quarantine Department may not allow exhibitor to distribute electronic souvenirs without CCC certificate. Therefore, it is not recommended to ship the electronic souvenirs to the exhibition.

### 1.5.3 Regulations on WOOD / NON-WOOD Packing

\* Observe District:

All countries / Cities (Included Hong Kong SAR, Macau SAR and Taiwan)

\* Observe Scope:

All non-manufactured wood packaging material to be used to carry, pack, pad and support, and reinforce the goods, such as wood case, crate, pallet, frame, pal, wood pole, wedge, sleeper and pad.

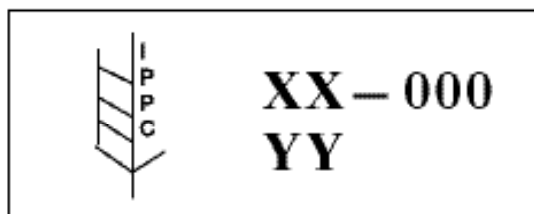
\* Exempted Scope:

Those wood composite products after being heated and pressed treatment, such as plywood, particleboard and fiberboard. Veneer, core. Saw dust, wood fiber and particle and other wood materials with its thickness equal or less than 6mm.

\* Observe Requirement:

China Customs Quarantine Department required all wood packaging goods to be imported are required to arrange a Heat Treatment/Fumigation Handling at country of origin prior to ship to China (Included Hong Kong SAR, Macau SAR and Taiwan).

\* All import wood packaging materials should be treated by Heat Treatment (HT) or Methyl Bromide (MB) fumigation at the origin, and put the Mark of IPPC on two opposite sides of the wooden packaging material.



Where:

IPPC-Abbreviation of "International Plant Protection Convention";

XX-International Standardization Organization (ISO) two letter country code;

000-Wood packing producing enterprise code approved by official plant quarantine authorizations in export countries or territories;

YY-The phytosanitary treatment measures, Methyl Bromide Fumigating-MB, Heat Treatment-HT

- \* The Mark should contain the valid symbol approved by IPPC, country code, unique number of producer/treatment designated by the National Plant Protection Organization (NPPO) of exporting countries and treatment methods (HT, MB).
- \* If the wooden packaging material without approved mark or with approved mark but intercepts the live harmful pest, the cargo will be disposed or be returned to the origin.

## **1.6 ON-SITE HANDLING**

### **1.6.1 Storage of Freight During the Exhibition**

We do not recommend the exhibitor store the freight on-site. There is no indoor storage place in the exhibition hall. So if there is any of your freight need to be stored on-site during the exhibition, Shanghai Expotrans will not take any responsibility or claims for the loss and/or damage of the freight.

### **1.6.2 Storage of Empty Cases**

Empty case will all be removed from your booth for storage the night before the exhibition open. And will be returned to your booth at the closing of the exhibition.

### **1.6.3 Oversize/Overweight Cargo**

Exhibitors with oversize/overweight cargo must be on site to supervise the operation of unpacking and positioning. In case you have any request for assembling operation, please let us have your crane/forklift renting order (FORM 5) together with your detailed layout of move-in/out operation 2 working days before.

### **1.6.4 Return Container and Demurrage of Container**

Exhibitors have to pay for the container demurrage charges as from date of arrival vessel till show opening date under the circumstance that exhibitor does not require keeping the container for return. If exhibitor requires keeping the container for return shipment, container demurrage charges will be debited to exhibitor till the date of vessel departure.

### **1.6.5 Non-on-site Container Stuffing**

Container stuffing usually should be managed on the show site during the closing day of the exhibition. Otherwise, there would be additional charges, rates in 2.4.7.

### **1.6.6 Unpacking and Re-packing of Exhibits**

We will assist exhibitor in physical unpacking and installing of exhibits. Exhibitors, however, must supervise and be responsible for these operations. For this purpose, a responsible representative of the exhibitor must be available on-site during the move-in period since this service will be performed at exhibitor's own risk. In some circumstances, however, the customs at the ports or fair site may inspect the case without exhibitor's presence.

Similarly, during exhibition closing, exhibitor must also supervise the dismantling and re-packing of exhibits, especially for delicate or heavy equipment. When second-hand packing material is used to repack exhibits, the packing is regarded as no longer suitable to protect the equipment against damage/moisture compared with the original. Exhibitor shall therefore bear the responsibility for the consequences arising there from.

## **1.7 AFTER THE SHOW CLOSING**

### **1.7.1 Customs Clearance**

The exhibition center is regarded as a Customs Bonded Area. As the official freight forwarder for the exhibition, we are responsible to the Customs for clearance of all the materials coming in and going out of the exhibition center. Exhibitors should not allow their exhibits to be taken away from the show ground without prior arrangement with Customs through us. Other related regulations please refer to 1.4.1-1.4.4

### **1.7.2 Closing Documents and Hand Over**

The INSTRUCTION FOR DISPOSAL OF EXHIBITS (FORM3) together with the copy of the previously filled LOE (FORM2) will be distributed to exhibitor by the on-site staff of Shanghai Expotrans. Please clearly declare the disposal of your exhibits. Please return FORM3 back to Shanghai Expotrans before the show closes.

Besides, in order to pass the Customs inspections during export, clients need to hand in packing lists for the return exhibits to Shanghai Expotrans after finish re-packing. If there will be any problems and detentions during the Customs inspections caused by the errors in packing lists or the failure of handing in packing lists, clients shall take the responsibilities and the extra costs.

Shanghai Expotrans will make shipping labels according to your FORM3. After your exhibits duly packed, please put the label on your exhibits. Shanghai Expotrans will collect your exhibits and give back a sheet of FORM3 to you as a cargo receipt, so please do not leave your exhibits before the procedure of hand over finished.

### **1.7.3 Re-export the Exhibits**

Exhibits are temporary imported and must be re-export after closing of the exhibition if not sold, transferred to bonded warehouse, consumed, or abandoned to the Customs. Customs formalities for re-exported exhibits usually take at least 3-5 working days, excludes the booking procedure. The shipments will only be arranged with all payments settled.

### **1.7.4 Sold Exhibits in China**

If Exhibits are sold to local Chinese buyer, it is the buyer's responsibility to finish the procedure of Customs clearance before picking up the exhibits. So the buyer need to be a trade agent / company or if not, to entrust a trade agent / company to clear the Customs.

The Contract, Invoice, Packing List and, for some certain goods, the Import License must be offered by the buyer to the Customs for clearance. Meanwhile, based on these documents, Shanghai Expotrans will provide the Import Declaration Form to the buyer so other than general cargo importation; the buyer can do the importation under the name of the exhibition.

### **1.7.5 Bounded Warehouse**

Exhibits will be stored at the registered bounded warehouse before re-exported or Customs cleared. Detailed information please refers to 1.4.4.

## **1.8 INSURANCE AND EXEMPTION**

Please note that all work is undertaken by Shanghai Expotrans at owner risk and we provide no direct insurance on exhibits. Please make sure that all your shipments are covered by a full comprehensive policy from the time of dispatch from works to Shanghai till return (including exhibition period). And please pay close attention to the efficient date of insurance.

Companies using Shanghai Expotrans' nominated agents as forwarders will be invoiced by them for all services. Companies shipping other than by our office or agents are advised that full payment for on-site services must be received by us before the close of the exhibition in China.

Shanghai Expotrans will not be responsible for the condition or contents of any goods received for storage, nor for loss of weight, nor for any damage to the said goods before or whilst being stored or remaining in storage caused by dampness, termites, burglary, theft, Act of God, Enemies, hostilities, strikers, lockouts, riots, civil commotion, affects of climates, monsoons, tempest, torrential rains, floods, temperature changes, heat, fire, lighting, earthquake, explosion, vermin, white ants, unprotected or insufficiently protected casting or machinery, defective or insufficiently protected casting or machinery, defective or insufficient packing or packages, obliteration of marks, hook holes, tearing of covers, bursting of bands or hoops, leakage, rust, decay, sweat, mildew, dry rot, evaporation, fumigation, accidents, latent defect of the storage containers, inherent vice

or circumstance over which the or any part or parts therefore to any part of parts of their storage container for storage.

Shanghai Expotrans may refuse to deliver to any person the goods deposited or any of them unless the storage charges hereunder accrued due and all others sum if any owed by the Depositors to Shanghai Expotrans shall have been previously paid.

**1.9 PAYMENT**

To enable Shanghai Expotrans to expedite the exhibition services, Please settle the payment within one week upon the receipt of payment advice. Detail of our bank account:

ACCOUNT	SHANGHAI EXPOTRANS LIMITED
BANK	BANK OF CHINA, SHANGHAI BRANCH
SWIFT CODE	BKCHCN BJ300
A/C of RMB	437759214603
A/C of USD	436459237094
A/C of EURO	436459242210

**1.10 CONDITIONS OF BUSINESS**

- 1 All business undertaken, including any advice, information or service provided whether gratuitously or not by the Shanghai Expotrans Ltd. (Hereinafter called “the Company”) is transacted subject to the Conditions hereinafter set out and each Condition shall deemed to be incorporated in and to be a Condition of any agreement between the Company and its Customers. No agent or employee of the Company has the Company’s authority to alter or vary these Conditions.
- 2 Customers entering into transactions of any kind with the Company warrant that they are either the owners or the authorized agents of the owners of any goods to which the transaction relates and further warrant that they are authorized to accept these Condition not only themselves but also as agents for and on behalf of all other persons who are or may thereafter become interested in the goods.
- 3 The Company may sub-contract all or any part of the services except insofar as the Customer otherwise instructs the Company in writing. The company contracts for itself and as agent of and trustee for its employees and sub-contractors and their employees and any reference in these Conditions to “the Company” shall be deemed to include every such employee and sub-contractor.
- 4 Subject to express instructions in writing given by the Customer, the Company reserves itself absolute discretion as to the means, route and procedure to be followed in the handling, storage, and transportation of goods. Further, if in the opinion of the Company it is at any stage necessary or desirable in the Customer’s interests to depart from those instructions, the Company shall be at liberty to do so.
- 5 Pending forwarding or delivery, goods may be warehoused or otherwise held at any places or places at the sole discretion of the Company and the costs thereof shall be for the account of the Customer.
- 6 No insurance will be effected except instructions given in writing by the Customer and all insurances effected by the Company are subject to the usual exceptions and conditions of the policies of insurance company or underwriters taking the risk.
- 7 (i) The Company shall only be responsible for any loss of or damage to goods or for any nondelivery or misdelivery if it is proved that the loss, damage, nondelivery or misdelivery occurred whilst the goods were in the actual custody of the Company and under its actual control and that such loss damage nondelivery or misdelivery was due to the wilful neglect or default of the Company or its own employees.  
 (ii) The Company shall only be liable for any non-compliance or mis-compliance with instructions given to if it is proved that the same was caused by the wilful neglect or default of the company or its own employee.  
 (iii)The Company shall not in any event be liable for any direct or indirect consequential loss howsoever, whensoever and wheresoever arising and whether or not attributable to the negligent act or default of the Company.

- 8 In no case whatsoever shall any liability of the Company howsoever arising and notwithstanding any lack of explanation exceed the value of the relevant goods or a sum at the rate of US\$1,000 per 1,000 kilos on the gross weight or the goods whichever is the less.
- 9 In any event the Company shall be discharged from all liability for loss, damage or misdelivery unless notice be received in writing within fourteen days after the end of the transit.
- 10 All agreement between the Company and its customers shall be governed by the laws of the People's Republic of China.
- 11 All disputes in connection with all agreement between the Company and its customers or the execution thereof shall be settled through friendly negotiations. In case no settlement can be reached through negotiations, the case should then been submitted for arbitration to the Foreign Trade Arbitration Commission of the China Council for the Promotion of International Trade, Shanghai, in accordance with the "Provisional Rules of Procedure of the Foreign Trade Arbitration Commission of the Council for the Promotion of International Trade". The arbitration shall take place in Shanghai and the decision rendered by the said Commission shall be final and binding upon both parties; neither party shall seek recourse to a law court or authorities for revising the decision. The arbitration fee shall be borne by the losing part.
- 12 Final power of interpretation to these Conditions will belong to Shanghai Expotrans Ltd.

## **2 SERVICES AND TARIFF**

NO.	ITEM AND DISCRPTION	RATES IN USD
<b>2.1</b>	<b>DOCUMENTATION SERVICES AND TARIFF</b>	
2.1.1	Documentation Service per Exhibitor or Consignment	60.00
2.1.2	Customs Bonded Fee 1% of CIF Cargo Value per month	1%
	Min. per exhibitor or Consignment	180.00
2.1.3	LOE Modification / Translation per Page	7.50
<b>2.2</b>	<b>BASIC HANDLING SERVICES AND TARIFF</b>	
2.2.1	From arrival vessel Shanghai Port/Airport up to delivered exhibitor stand, unpacking, customs clearance and removal of empty packing material	
	Sea Freight per CBM	100.00
	Min. For LCL shipment	200.00
	Min. For 20'GP container (23CBM)	2300.00
	Min. For 40'GP container (46CBM)	4600.00
	Min. For other 20' container (25CBM)	2500.00
	Min. For other 40' container (50CBM)	5000.00
	Air Freight per KG	1.20
	Min. 100KG	120.00
2.2.2	From arrival exhibition hall up to delivered fair booth, unpacking and removal of empty packing materials	
	per CBM	60.00
	Min. 1CBM / Exhibitor or Consignment	60.00
2.2.3	From repacking and leaving fair booth up to reloading on truck	
	per CBM	60.00
	Min. 1CBM / Exhibitor or Consignment	60.00
2.2.4	From repacking and leaving fair booth up to delivered port / airport of return shipment	
	Sea Freight per CBM	100.00
	Min. For LCL shipment	200.00
	Min. For 20'GP container (23CBM)	2300.00
	Min. For 40'GP container (46CBM)	4600.00
	Min. For other 20' container (25CBM)	2500.00



		Min. For other 40' container (50CBM)	5000.00
	Air Freight	per KG	1.20
		Min. 100KG	120.00
2.2.5	Quarantines		
	LCL / Air Cargo	per Package	6.00
	20' Container	per 20' Container	67.50
	40' Container	per 40' Container	112.50
	Other charges for treatment will be charged accordingly at cost, if any.		
<b>2.3</b>	<b>ADDITIONAL SERVICES AND TARIFF</b>		
2.3.1	Terminal Handling Charge / Re-export Terminal Surcharge		
	LCL	per CBM	30.00
		Min. 5CBM	150.00
	FCL	per TEU	150.00
	Air Freight	per KG	0.40
		Min. 300KG	112.50
	Extras will be charged accordingly at cost, if any.		
2.3.2	Incorrect Consignee / Consignee other than Shanghai Expotrans		
	By Sea	per CBM	30.00
		Min. 3CBM	90.00
	By Air	per KG	0.40
		Min. 300KG	112.50
2.3.3	Storage Charge at Bounded Warehouse		
	LCL	per CBM per DAY	0.45
		Min.	13.50
	FCL	per TEU per DAY	15.00
		Min.	30.00
	Air Freight	per KG per DAY	0.25
		Min.	22.50
	Move IN/OUT	per CBM	7.50
		Min.	15.00
2.3.4	Shipment after deadline Surcharge:		30% of 2.2.1-6
		Min.	105.00
2.3.5	Container Return / Order New Container		
	20' Container		300.00
	40' Container		450.00
2.3.6	Container Demurrage		
	1 -10 DAYS FREE	20'GP	40'GP
	11-20 DAYS	5.50/DAY	11.00/DAY
	21-40 DAYS	11.25/DAY	22.50/DAY
	OVER 41 DAYS	22.5/DAY	45.00/DAY
	1 - 7 DAYS FREE		40'HC
	8-15 DAYS		16.00/DAY
	16-40 DAYS		28.50/DAY
	OVER 41 DAYS		57.50/DAY
	1 - 7 DAYS FREE	20'FL	40'FL
	8-15 DAYS	9.00/DAY	18.00/DAY
	16-40 DAYS	17.00/DAY	34.00/DAY
	OVER 41 DAYS	33.75 /DAY	67.50/DAY
2.3.7	Freight Collect		

	Import cargo dispatched under freight collect basis will be paid on your behalf plus a 10% prepayment fee.		
2.3.8	Dangerous Cargo (Including chilled & frozen cargo) Surcharge:		100% of 2.2.1-6
2.3.9	Cargo Discharged / Dispatched at Yang Shan Port		
	LCL	per CBM	6.00
		Min.	120.00
	FCL	per TEU	120.00
<b>2.4</b>	<b>OPTIONAL SERVICES AND TARIFF</b>		
2.4.1	ATA Carnet		
	Register	per Carnet	135.00
	For ATA with General List over 10 pages, RMB50/Page will be charged from the 11th page.		7.50
2.4.2	Early Arrival Surcharge: For cargo arrival before deadline.		
	LCL	per CBM per DAY	11.25
		Min.	22.50
	FCL	per TEU per DAY	37.50
	Air Freight	per KG per DAY	0.40
		Min.	40.00
2.4.3	Crane and Forklift Renting for Assembling		
	Forklift 3T	per 4 Hours	90.00
	Forklift 5T	per 4 Hours	120.00
	Forklift 8T	per 4 Hours	150.00
	Crane 25T	per 4 Hours	300.00
	Crane 50T	per 4 Hours	480.00
	Weekends, holiday and overtime work will be double charged. Charge for one extra worker is included for each forklift. Charge for two extra workers is included for each crane.		
2.4.4	On-site local labor	per 4 Hours	22.50
2.4.5	Handling for Sold Exhibits or Abandoned Goods		
	Customs Clearance	per Contract or Consignment	120.00
	CIQ Clearance	per Contract or Consignment	120.00
2.4.6	Way bill Alteration	per Consignment	45.00
2.4.7	Not-on-site Container Stuffing		
	20' Container		1200.00
	40' Container		2400.00
2.4.8	Over Weight Cargo Surcharges		
	2,000 – 4,000 KGS	per 100KGS	6.00
	4,001 – 6,000 KGS	per 100KGS	8.00
	6,001 – 8,000 KGS	per 100KGS	10.00
	Over 8,000 KGS	Subject to separate quotation	
2.4.9	Over Size Cargo Surcharges for In-land Transportation		
	For any side of Individual case exceeding 6M(L) x 2.4M(W) x 2.6M(H):		
	1 dimension exceeding	per CBM	9.00
	2 dimensions exceeding	per CBM	12.00
	3 dimensions exceeding	per CBM	13.50
<b>2.5</b>	<b>Charges by Expo Center</b>		
2.5.1	Cargo Management Fee	Per CBM	4.50
2.5.2	Empty Case Storage Fee	Per CBM	4.50

**3 APPLICATION AND DECLARATION FORMS**

**Form 1 Pre-Advice And General Order Form**

This form must be completed and returned before **Oct 10 .2020** duly signed by shipper / consignor

Please return this form to: <b>SHANGHAI EXPOTRANS LTD.</b> ATTN: Ms Shen TEL: +86-21-6013 1818 FAX: +86-21-6013 5518 E-MAIL: shenzhehui@xptrs.com.cn	Shipper / Consignor / Exhibitor:	
	Contact:	
	Tel:	Fax:
	E-mail:	

<b>The following exhibits:</b>			
Total Pieces:		Kind of packing:	
Weight (KG):		Dimensions (CBM):	
<b>by the transport mode of:</b>			
<input type="checkbox"/> AIR under AWB number:		Flight:	
<input type="checkbox"/> SEA	with B/L number:	<input type="checkbox"/> In Original	<input type="checkbox"/> Surrendered
	Vessel / Voyage:	<input type="checkbox"/> LCL	<input type="checkbox"/> FCL*
<input type="checkbox"/> Other:			
<b>will be arriving Shanghai on the date of:</b>			

<b>Please arrange delivery to the Exhibition:</b>			
Exhibitor:		Hall:	Booth:

<b>Following documents will be attached / provided later:</b>
<input type="checkbox"/> Copy / Original of the Way Bill
<input type="checkbox"/> L.O.E. - List of Exhibits (FORM 2)
<input type="checkbox"/> Self Declearantion of Non-Wood / Processed Wood Packing (FORM 4)
<input type="checkbox"/> Crane / Forklift Renting Order (FORM 5)
<input type="checkbox"/> ATA Carnet with INTRUST LETTER (FORM 6)
<input type="checkbox"/> Others:

<b>*FCL Container details:</b>
--------------------------------

We hereby authorized Shanghai Expotrans Limited to handle the a.m. Exhibition goods. All charges will be on our account.	Stamp and Signature:
	Date:



## Form 2 List of Exhibits

EXHIBITOR'S NAME										CNTR/ AWB NO				DISPOSALS REMARKS: 备注 A. 回运 RETURNED B. 售出 SOLD C. 消耗 CONSUMED D. 遗弃 ABANDONED														
BY SEA/AIR/ Bonded transfer				Country of Origin				Hall NO.		Stand NO.		PACKING MATERIAL																
箱号 C/ NO	Dimension (CM)			VOL (M3)	WEIGHT (KG)		HS	DESCRIPTION OF GOODS		GOODS MATERIAL	QTY	Unit Value	Total Value	DISPOSALS														
	L	W	H		G.W.	N.W.	H.S.	IN ENGLISH	IN CHINESE					A	B	C	D											
TOTAL																												
TOTAL												USD																

This form must be completed accurately by typewriting

Signature of Responsible Person: \_\_\_\_\_

JOB NUMBER: \_\_\_\_\_

### Form 3 Instruction for Disposal of Exhibits

This form must be completed and returned before **Nov 10 .2020** duly signed by shipper / consignor

Please return this form to: <b>SHANGHAI EXPOTRANS LTD.</b> On-Site Office  ATTN:Janet Shen	Exhibitor / Authorized Agent:
	Exhibition:
	Hall:
	Booth:

<b>The following exhibits under the inbound JOB NO.:</b>			
<b>Will be</b> <input type="checkbox"/> Totally / <input type="checkbox"/> Partly:			
<input type="checkbox"/> Returned by AIR	<input type="checkbox"/> Returned by SEA/FCL	<input type="checkbox"/> Returned by SEA/LCL	<input type="checkbox"/> Sold
<input type="checkbox"/> Transferred to other exhibition in China		<input type="checkbox"/> Stored at Bounded Warehouse	
<b>Details as per attached LOE Page NO.:</b>			

<b>Please dispatch the total</b>		<b>packages of the said exhibits to:</b>			
Port of Destination:					
Consignee:					
Contact:		Tel:		Fax:	
Notify:					

**Remarks:**

We hereby authorized Shanghai Expotrans Limited to handle the a.m. Exhibition goods. All charges will be on our account. The Freight will be Prepaid and the Insurance, if necessary, will be covered by us.	Stamp and Signature:  <hr/> Date:
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## Form 4 Self Declaration of Non-Wood / Processed Wood Packing

To the Service of China Entry & Exit Inspections and Quarantine

It is declared that in this shipment:

Total Number of Packages \_\_\_\_\_, Gross Weight: \_\_\_\_\_ KGS

Under Way Bill Number: \_\_\_\_\_

dose not contain any WOOD packing materials.

\_\_\_\_\_  
Stamp and Signature

Date:

## Form 5 Crane/Forklift Renting Order

Please return this Form at least 24 Hours in advance.

Please return this form to: <b>SHANGHAI EXPOTRANS LTD.</b> On-Site Office  ATTN: Janet Shen	Exhibitor / Authorized Agent:
	Exhibition:
	Hall:
	Booth:

Booking Date	Quantity of Forklift			Quantity of Crane	
	3T	5T	8T	25T	50T

The actual rental time of the equipment will be limited by date of move-in and move-out ruled by the Organizer

We hereby authorized Shanghai Expotrans Limited to handle the a.m. Exhibition goods. All charges will be on our account.	Stamp and Signature:
	Date:



## Form 6 ENTRUSTING LETTER FOR ATA CARNET (SAMPLE)

To Customs Authority Concerned:

We hereby appoint any authorized representative to be our agent for the purposes of completing, presenting and signing

ATA Carnet No.: \_\_\_\_\_

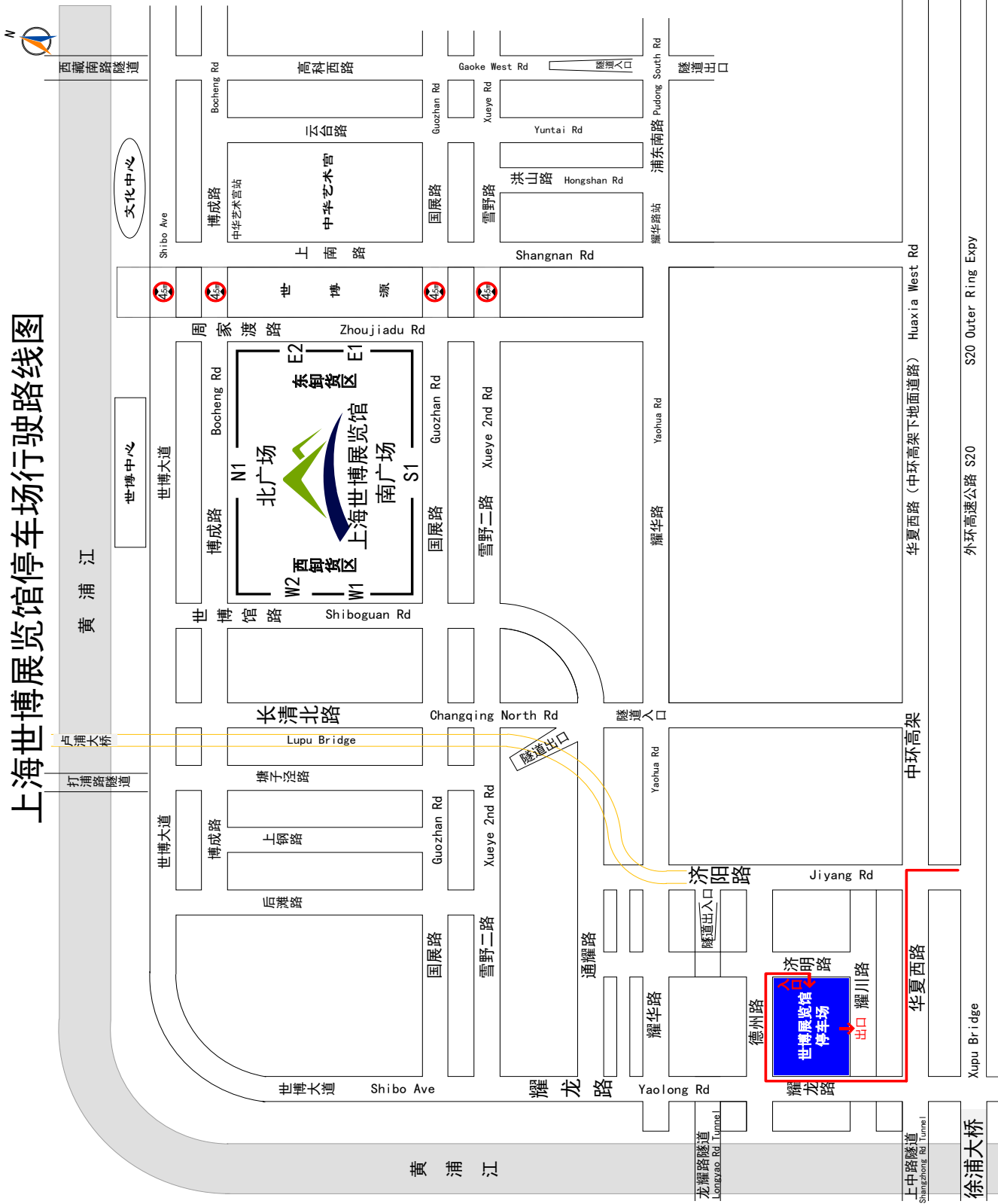
and to deliver to customs any documents required in this connection.

\_\_\_\_\_  
Stamp and Signature

Date:



# 上海世博展览馆停车场行驶路线图



## 说明:

1. 参展单位货运车辆按时间，沿规定路线行驶至上海世博展览馆停车场，进入停车场后按顺序排队等候。
2. 在停车场内换取进入上海世博展览馆货运车证，并听从工作人员指挥，有序开至展馆。
3. 无上海世博展览馆货运车证的车辆，一律不得进入上海世博展览馆及周边道路，违者将受到交通管理部门的处罚。